**Purpose**

Cockatoo Primary School believes the teaching of cyber safe and responsible online behaviour is essential in the lives of students and is best taught in partnership between home and school.

Cockatoo Primary School uses the internet and digital technologies as teaching and learning tools. We see the internet and digital technologies as valuable resources, but acknowledge they must be used responsibly.

Digital technologies are used to improve student learning outcomes by increasing access to worldwide information.

**Implementation**

Students and staff at our school will have censorship-filtered internet and email access.

Our school actively supports access by students to the widest variety of information resources available, accompanied by the development of the skills necessary to filter, analyse, interpret and evaluate information encountered.

It is expected all members of the school community will access and use the school’s ICT resources in a safe and responsible manner.

Students and staff will have their own password protected computer account and log on. Such access is a privilege that infers responsibility, and not simply a right to be expected.

The school undertakes to ensure that information published on the Internet by students or the school is of a high standard, and meets legal requirements and standards of general practice within the community in relation to copyright, safety and decency.

A chain of responsibility for reporting cyber safety breaches has been established. Reporting will be as follows; student, teacher, ICT coordinator, principal, parent/guardian.

Consequences of publishing, accessing or failing to report cyber safety breaches will be immediately implemented and shall include the removal of access rights.

This policy should be read in conjunction with the school Cyber Safety Implementation Plan, Student Engagement and Wellbeing Policy, Digital Technologies Policy and Bullying Prevention Policy.

**Related Documentation**

* Cockatoo Primary School Student Engagement and Wellbeing Policy
* Bullying Prevention Policy
* Digital Technologies Policy

A Step-by-Step Guide for Responding to Online Incidents of Inappropriate Behaviour Affecting Students https://www.education.vic.gov.au/Documents/about/programs/bullystoppers/stepbystepconcernstudent.pdf

**Principal:** Darrelyn Boucher

**Review cycle** This policy was last updated in July 2018 and is scheduled for review in July 2021.